

## HALLS, CEMETERIES & ALLOTMENTS COMMITTEE

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**Date:** Monday, 24 May 2021

**Title:** Allotments Update

**Contact Officer:** Operations & Estates Advisor - John Hickman

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### **Background**

At the last Halls Cemeteries and Allotments Committee meeting on the 14<sup>th</sup> of March 21 Councillors requested that Officers present quotes for new boundary fencing at Hailey Road Allotments at the next meeting of the Committee; and, that Officers seek advice from professionals and the Environment Agency concerning flooding at Lakeside Allotments.

### **Current Situation**

#### **Windrush Place Allotments**

The Builders have sent through their invoices for work carried out, these are on hold until the Operations and Estates Advisor issues a completion certificate and at this current time there are a number of snagging items that require to be dealt with before a completion certificate can be issued.

The sheds for each allotment have been delivered and are in place on each allotment.

The materials for the Composting bays are ready when the works team is available to construct the composting bins.

The water standpipes are here and awaiting the works team to install.

The Composting toilets are due to be delivered on Friday 14<sup>th</sup> May.

The Water Butts are ordered, a delivery date is to be confirmed.

Guttering materials etc. are available for the Works Team to install at their earliest opportunity.

The Community Hub is due for delivery between the 17<sup>th</sup> and 21<sup>st</sup> July.

The Metal store shed has been ordered is due for delivery at the end of June.

#### **Hailey Road Allotments**

Councillors have requested Officers to provide quotes for boundary fencing to Hailey Road Allotments, 3 Contractors have been asked to quote for these works, the Maintenance and Environment Officer has also requested the opportunity to price for the work to be carried out in house. If the quotes are available by the time of this meeting, they will be made available to members. Allotment holders will need to be requested to clear items, debris

etc. that they have against or in very close proximity to the existing fence line to allow for installation of the new fence if agreed by council.

### **Newland allotments**

The Metal store shed for Newland Allotments has been ordered and Officers are awaiting its delivery at the end of June.

### **Lakeside Allotments**

The materials for the Composting bays are ready when the works team are available to construct the composting bins.

Officers were requested to seek advice from professionals and the Environment Agency regarding flooding at Lakeside allotments.

The Environment Agency has been contacted about this issue and has been acknowledged we Officers are now waiting for a response regarding the items raised.

Professional guidance regarding the flooding was sought in line with financial regulations from 3 from companies however only one company responded and provided a quote for a topographical survey around Lakeside Allotments to determine the extent of a bund that would be needed to prevent flooding to the allotments.

The Lakeside allotments access road owners' issues regarding general public using the access road to Lakeside Allotments an agreement has now been reached. Signage to indicate it is a private road and access is only for allotment holders and, no parking signage has been agreed. Signage etc. is ordered and will be installed in due course.

### **Environmental impact**

Having declared a Climate Change Emergency at its Council meeting on 26 June 2019 – with this in mind Councillors should have due regard to the environmental impact of any decisions they make with regard to its facilities and services it operates. Due to Climate change it is likely the flooding issues at Lakeside allotments may increase in future years.

### **Risk**

In decision making Councillors should give consideration to any risks to the Council and any action it can take to limit or negate its liability. Officers are still waiting on a response from the Environment Agency on any potential Health and Safety Risk from contaminated flood water on Lakeside allotments.

### **Financial implications**

Signage for the Lakeside Allotment to be taken from budget line 305/ allotment reserves.

Topographical Survey to be taken from budget line 305/allotment reserves.

Hailey Road allotment boundary fencing to be taken from budget line 305 allotment reserves.

### **Recommendations**

Members are invited to note the report and consider the following:

1. Carrying out a topographical survey around Lakeside allotments to determine the extent of a bund that would be needed to prevent flooding to the allotments.
2. The quotes for associated boundary fencing works to Hailey Road allotments (if these are available at this meeting.)